

Justice High School Internship Program (JHSIP)



May 19 - May 30





What is JHSIP?

- Inaugural year at Justice
- Opportunity to explore a possible area of interest in college and provide experience that will be beneficial in the future
- Monday, May 19 - Friday, May 30
 - 9-day internship
 - Approximately 7 hours a day (length of school day)
- Student grades will be calculated as of work turned in by Friday, May 16, 2025.
 - Exceptions include Performing Arts rehearsals, dual enrollment courses, online courses, SOL requirements
 - Students will be exempt from final exams given during the final exam window for seniors
 - Teachers may not have graded work turned in prior to JHSIP start date



Eligible Students

- 1) A 3.0 cumulative GPA at the 7th semester. Students must have a C or higher as a cumulative grade in each class at the end of the third quarter.
- 2) No more than eight absences until the internship starts, **excluding school-related activities.**
- 3) Teacher signatures, counselor signature, and Dr. Rolon's signature are required to show that student is in good standing regarding attendance, discipline, and grades.
- 4) Completion of the JHSIP Application Packet (available soon); can be turned in starting Monday, April 21, 2025, Absolutely **due no later than Friday, April 15, 2025.**



Application

All paperwork will be found on the Justice HS website under Student Life & Activities - Class of 2025.

<https://justicehs.fcps.edu/student-life-activities/class/class-2025>

- 1) Internship proposal
- 2) Letter to share with businesses
- 3) Parent/Student signatures
- 4) Sponsor commitment form
- 5) Teacher signatures

Information will be posted later this week (we will send message on Schoology once everything is uploaded)



Presentation

Date: Tuesday, June 3 or Wednesday, June 4, 2025

Time: TBD

Each person will be assigned a space to present.

Students will be required to obtain signatures from a certain number of students and faculty members.

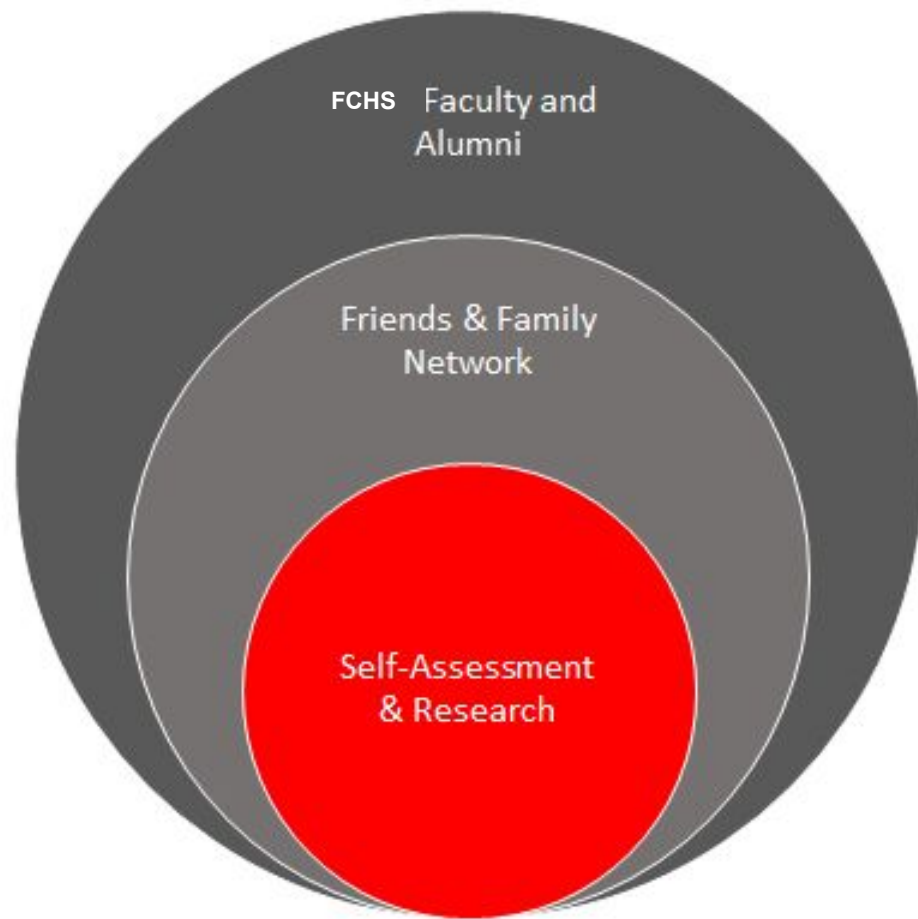
Must turn in Internship Summary with a signature from a supervisor on the day of the Presentation Fair.

Failure to meet presentation requirements will result in you not being able to attend senior events the week of June 2 - June 6.



How do I find an acceptable internship?

1. Think about what you want to get out of your 9 days. What fields are you interested in?
2. Talk to friends/family about your interests to brainstorm organizations. Maybe you have a contact who works in an interesting field.
3. Research online, email or call prospective organizations.
4. Stuck? See Ms. Anderson, our College and Career Specialist



FCHS Faculty and Alumni

Friends & Family Network

Self-Assessment & Research



How to ask...

Dear Mr. Cook,

I am a senior at Justice High School and received your contact information through the Justice Alumni Network on LinkedIn. Thank you for your demonstrated interest in giving back to the Justice community. I am very impressed with your background and the success of Apple and plan to pursue a career in technology in the future.

This spring, I have the opportunity to participate in a week-long internship to both gain professional experience in my chosen field and also contribute my skills and knowledge to a meaningful project. I am writing today to request an internship to shadow you at Apple for May 19-30. If this is of interest, I would be happy to share further details and learn about how I can make an impact this spring.

My goal is to secure this internship in time for my school's deadline of April 25. Thank you for your time and consideration. I look forward to hearing back at your earliest convenience.

Sincerely,

Jane Wolf



How NOT to ask...

Hi Tim,

Hope ur having a good day. My school has an internship program this spring, which gets me out of finals. I'd love to intern with you. Is this something we could discuss?

Jane

Sent from my iPhone



What will not be accepted?

- Current place of employment
- Immediate family as supervisor
- Working from home
- Working in a different location from direct supervisor



What is the timeline?

- Information will go up on website later this week (message will be sent out)
- All applications due no later than Friday, April 25 in the Main Office
- JHSIP Committee members will divide and review application packets
- Approved participants will be notified no later than Monday, May 5
- Internship dates: Monday, May 19 - Friday, May 30
- Presentation: **Tuesday, June 3 or Wednesday, June 4**

Questions?

Contact Dr. Rolon



Student Email

CHECK YOUR @FCPSSCHOOLS.NET EMAIL OFTEN!

We will connect with you through your school email - get in this habit now

Download to your phone - you can tailor notifications



Important Dates

- Last Day for Seniors participating in JHSIP: Friday, May 16
- Internship: Monday, May 19 - Friday, May 30
- Senior Final Exams: Tuesday, May 27 - Friday, May 30
- Last Day for Seniors not participating in JHSIP: Friday, May 30
- Senior Trip to Busch Gardens: Monday, June 2
- Graduation Rehearsals and Senior Events: Tuesday, June 3 and Wednesday, June 4
- Graduation at EagleBank Arena: Thursday, June 5 at 2:00 pm

****YOU GRADUATE 122 DAYS FROM TODAY!**