

**IB Exam Prep Policy for IB Examinees
May 2019 Session**

1. Only senior Full IB Diploma Candidates and candidates taking 5 exams or more will be allowed two study/preparation days: Thursday, May 1 and Friday, May 2. (These days are optional.)
2. An absence will be excused only if the form is:
 - Filled in on the back
 - Has your Student ID #
 - Signed by the student and parent
 - Has a parental contact number
 - Handed in to the **Attendance office by Friday, April 26**
3. Release time on exam days is *optional*. Students may choose to attend classes before or after their exams but must designate it on this form.
4. This absence applies only to the day of the IB Exam.
5. If a student opts for release time, she/he must report directly to the exam location at the designated time and must leave the school grounds immediately upon completion of the exam.
6. The student must check with his/her teacher at least three days before an IB exam to make arrangements for missed work.

How to complete the form

- Check the appropriate box in the date column for IB tests that you will take.
- Indicate if your absence will be whole day or during the exam only.

2019 IB Exam Prep Form

Exam	Date	Whole Day	Absent Exam Only
STUDY DAYS (Full Diploma ONLY)	May 1 & 2		
Business SL	May 3		
Business SL	May 4		
Math SL/HL/Studies	May 2		
Music Math SL/HL/Studies Geography Anthropology	May 3		
Geography Anthropology ESS Design Tech	May 4		
ESS English HL & SL	May 7		
English HL & SL History HL & SL	May 8		
History HL ONLY Arabic SL & HL Math HL ONLY	May 9		
Arabic SL & HL Physics	May 10		
Physics	May 11		
Biology	May 14		
Biology Spanish FLUENT SL&HL Span SL & HL & AB	May 15		
Spanish FLUENT SL&HL Span SL & HL & AB Chemistry	May 16		
Chemistry French SL & HL & AB	May 17		
French SL & HL & AB	May 18		

_____ is excused from class on the

 Name of Student

above indicated times and exam dates, and only those dates, with my permission.

Parent/Guardian's Signature

Student's Signature

Parent's Contact Number: _____

STUDENT ID # _____